

OPERATIONS

10 February 1971

STATINTL

[] Chief,

STATINTL

STATINTL

Dear []

Subject: [] Relocation

STATINTL

I certainly enjoyed our recent teleconversation but can't say as much for the telephone attempt. I'm still a little hoarse. Based on your information we have developed what we feel is a good start towards a [] floor plan. A copy of our efforts in this regard is attached.

STATINTL

Please note that we have expanded your original space into one of the big rooms adjacent to the present administrative space. Our reason for doing this was to avoid, wherever possible, changes in building partitions. The resulting layout seems functional, certainly spacious enough, and requires a minimum of building alterations. Also included are four copies of the suggested floor area so that you can develop another plan in the event ours proves to be unsuitable.

STATINTL

The [] booths would be formed using partial partitions. The electronic shop could also be separated from [] by the same method. Because of the floor trenches, we suggest that 12" squares of indoor-outdoor carpet tile be used in any spaces where trenches now exist and which would be subject to foot traffic. They are inexpensive, easily replaced if damaged, and can be removed at any time for access to the trenches. They also have a sound deadening effect and the newer type are self adhesive.

STATINTL

We estimate the costs of renovation and rehabilitation to be modest, certainly far less than a new building would cost. So, please give the layout your critical appraisal with a view towards discussing it with [] during his forthcoming visit.

My best regards to all.

Sincerely,

STATINTL

STATINTL

STATINTL

Attachments:

GRH:daw

0+1 - addressee

1 - Operations

Acting Chief, Engineering Staff []

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

attachments